

In order to carry out your depreciation schedule, could you please provide the following details.

**Description of the property (select one):** Unit ☐ | House ☐ | Townhouse ☐ | Villa ☐ |

1. Name of the property owner:
2. Address of the investment property:
3. Age of the property:
4. Has the property been renovated? (if yes, provide details on a separate page): Yes ☐ No ☐
5. Is the property furnished? (if yes, provide details on a separate page): Yes ☐ No ☐
6. A copy of the strata plan attached if available: Yes ☐ No ☐
7. A copy of the floor plans attached if available: Yes ☐ No ☐
8. Purchase price: \$
9. Was the property built under your ownership? Yes/No
10. Build cost :  
If the build cost is known, please provide a copy of your build contract/home warranty insurance showing this cost.
11. Date of exchange:
12. Date of settlement:
14. Date of first lease OR schedule start date:
15. Your residential address:  
(This is the address where you are residing **not** your investment property address)
16. Phone Number (h):
17. Email:  
(Please provide your email address, as all reports are emailed)
18. Phone Number (w):
19. Mobile Number:

**How did you hear about Corpred (select one):**

- **Word of mouth:** Referred by Accountant ☐ Real estate agent ☐ Family member ☐ Friend ☐ Colleague  
☐ Developer ☐ (select one)
- **Online using search engine:** Google ☐ Yahoo ☐ Sensis ☐ MSN ☐ Windows Live ☐ Yellow  
Pages online ☐ Link from another website ☐ (select one)
- **Traditional Media:** Yellow Pages book ☐ Newspaper article ☐ Magazine article ☐ Brochure ☐ Radio ☐  
(select one)

**Our fee includes for a site visit, which is to be arranged through the following Agent (Property Manager):**

Agent	
Contact	
Phone	
Mobile	
Email	
Address	

**Our fees to carry out the schedule are listed below:**

To carry out the above services, our fee would be: \$588.00 plus \$58.80 GST, totaling \$646.80 GST Inclusive.

**Please complete the above form and forward to our Head Office via:**

**EMAIL to:**

**info@corpred.com.au**

**or POST to:**

**Corpred Enterprises**

Level 13, 135 King Street, **Sydney** NSW 2000

Ground floor, 430 Little Collins Street, **Melbourne** VIC 3000

Level 10, 15 Green Square Close, **Fortitude Valley** QLD 4006

Level 3, 169 Fullarton Road, **Dulwich** SA 5065

The Garden Office Park, Level 2 Building C, 355 Scarborough Beach Road, **Osborne Park** WA 6017

## Attachments

Additional files to be attached? Yes ☐ No ☐

*(You can send furniture lists, floor plans, photos. All of these items help with creating your tax depreciation schedule)*

***Please review checklist and ensure the details you entered are correct and as accurate as possible. Your Tax Depreciation schedule will be based on the information provided on this checklist, as well as what is collected from the site inspection.***

## Payment Terms & Client Authorisation

Payment for your depreciation schedule must be made upfront and before work on your report will commence. Please continue to the Credit Card Authorisation form on page 5 to make payment via credit card. Alternatively, if the credit card details are left blank, an invoice will be sent with details on making payment via Credit Card, B-Pay or Direct Deposit.

To complete your application process, please sign the client authorisation on page 5 and forward the forms to our head office as per the request detailed on page 2 of this application form.



**Staff of Corpred Enterprises are members of the  
Australian Institute of Quantity Surveyors**

## Credit Card Payment

CLIENT'S PHONE NUMBER:

CLIENT'S INVESTMENT PROPERTY ADDRESS:

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### Client Authorisation

Should you wish to proceed, please sign below, confirming your acceptance of the terms and conditions as listed on [www.corpred.com.au](http://www.corpred.com.au) and email to our office. If you do not wish to pay by credit card, leave these details blank and an invoice will be emailed to you.

Email: [info@corpred.com.au](mailto:info@corpred.com.au)

Assuring you our best attention at all times.

**Total Invoice Amount inc GST: \$** \_\_\_\_\_

Credit Card Type:

Master Card: ☐      Visa Card: ☐

Credit Card Number:

Expiry Date:

/

Credit Card Verification Number:

**What is a Card Verification Number (CVN)?** This is a 3 digit code that provides extra security for online payments. For Visa, MasterCard and Diners, this is the last 3 digits on the back of the signature panel.

Name on Card:

Authorisation Signature (or print name):

**Corpred Enterprises**

abn | 32 105 828 466

email | [info@corpred.com.au](mailto:info@corpred.com.au)

P: 1300 854 206  
[www.corpred.com.au](http://www.corpred.com.au)

## Client Authorisation

Should you wish to proceed, please sign below, confirming your acceptance of the fees, terms and conditions as listed on [www.corpred.com.au](http://www.corpred.com.au) and email or post to our office with the application form & client authorisation).

Assuring you our best attention at all times.

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### AUTHORISATION

I/We the undersigned hereby accept the fees, terms of use as listed on <http://www.corpred.com.au/bronze/terms-of-use-agreement/> and hereby authorise Corpred Enterprises Pty Ltd to locate construction documents, make all necessary enquiries and to access the property as required to complete the Tax Depreciation Schedule.

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Sign Here

Print name

*If you are completing the forms on a computer, you may print your name instead of signing.  
Please note that you will be sent a confirmation email and SMS upon receipt of your application form.*